

Canyon Hills Junior High PTSA

Every Child, One Voice

Executive Board Virtual Meeting
March 11, 2021 at 4:00 PM

2020-2021 School Year

1. **Call to Order**
2. **Approval of Minutes: February 10th**
3. **Administration Report**
 - a. Update
4. **Treasurer's Report**
 - a. Financial Report
 - b. Check Request
5. **President's Report**
 - a. Student Gifts
 - b. 2021-2020 Open Board Positions
6. **Executive Board Report**
 - a. Book Fair
7. **Adjournment**
 - a. Next Board Meeting

AGENDA



Approval of
February 10, 2021 Minutes

CHJH

PTSA Board Meeting

February 10,2021

Mtg 4:04pm

Attendance: Finkbeiner, Alan, Rebecca, Riza, Inez, Lesa, Heather, Jessica, Taren, Kelly

Approval of minutes

- 1st Riza
- 2nd Lesa

Administration Report

- Finkbeiner
 - UPDATE- Tuesday School wide day
 - Renaissance leadership conference
 - Skateboard rack?

Treasure Report

- No Action
- Cash Balance \$29,735.25
 - Renaissance leadership \$250
 - Approval
 - 1st Leslie
 - 2nd Inez
 - skateboard Rack \$1,828
 - approval
 - 1st Lesa
 - 2nd Leslie
 - Deborah G teacher supplies \$50
 - Approval
 - 1st Inez
 - 2nd Riza
 - 7th and 8th grade gifts
 - bag, beachball, frisbee \$5 per student
 - 1,100 students = \$5,500- \$3,700 (funds)= \$1,800
- Balance
 - Approval
 - 1st Jessica
 - 2nd Leslie

PTSA membership incentives

Frontline pass-?

Tardy pass-?

Run Pass- Participation Pass

Homework Pass- same

Free Snack- In & out certificate

\$10 Book fair- scholastics \$

Marquee greetings- ?

Executive Board Report

- open positions
 - Auditor
 - Parliamentarian
 - Historian
 - Treasurer
 - Snacks

Book Fair

Push to end of April

Next Board Meeting

March 10, 2021

@4pm

Adjournment @5:05pm

ADMINISTRATION REPORT


❖ UPDATE

I am so excited to have our students back on campus, currently all safeguards are being installed to ensure our students and staff have a safe environment for teaching and learning.

By early next week our community can expect a video from me which will outline re-opening procedures for our community.

Also, next week I will be hosting virtual Town Hall meetings for our community to get questions answered; these meetings will be on Wednesday and Thursday of next week at 2:30.

Treasurer's Report



The background features a financial chart with yellow bars and a white line graph. The chart is blurred, but some data points are visible. One data point is labeled with the value 183.102, and another is labeled with 154.178. The overall aesthetic is professional and data-driven.

Financial Report as of January 31, 2021

Canyon Hills Jr. High PTSA

Financial Report

From February 1, 2021 to February 28, 2021

	Selected Period	Year to Date	Budget
Cash Balance Forward			
Union Bank Checking	\$ 29,682	\$ 20,999	\$ 20,999
Total Cash Balance Forward	29,682	20,999	20,999
Receipts			
Fundraisers			
Book Fair	-	-	2,000
Membership Dues (PTSA)	-	28,796	22,000
Restaurant	-	-	500
Scripts	-	2,805	1,000
Snack Bar	-	-	3,500
Spirit Wear	-	12,680	7,500
Programs			
Donations / Matching Funds	41	929	500
Marquee	-	140	2,000
Silent Auction	-	-	250
Total Receipts	41	45,350	39,250
Expenses			
Administration			
8th Grade Promotion	-	-	1,200
Accounting Software	-	-	200
Bank Fees Expense	-	8	100
Classroom/Teacher Supplies	-	622	1,500
Copy / Office Supplies Expense	-	1,730	2,000
CPR Certification	-	101	200
End of Year Memoirs	5,843	5,843	-
Health Support Expense	-	-	750
Hospitality Expense	-	381	1,500
Insurance Premium Expense	-	258	300
Library	-	-	500
Officers Training Expense	-	-	200
PE Sportfolios	-	1,713	1,500
Processing Fees	-	399	400
School Gifts Expense	-	10,961	15,000
SSA / Career Day / Counselor Expense	-	-	1,000
Student Events Expense	-	-	1,000
Taxes Expense	-	25	100
Website	-	828	850
Fundraisers			
AVID	-	124	-
Book Fair	-	-	1,500
Membership Dues (PTSA)	-	-	5,500
Membersip Fee to Council / District PTA Expense	1,755	-	-
Membership Incentives	9,962	-	-
Snack Bar	-	-	2,000

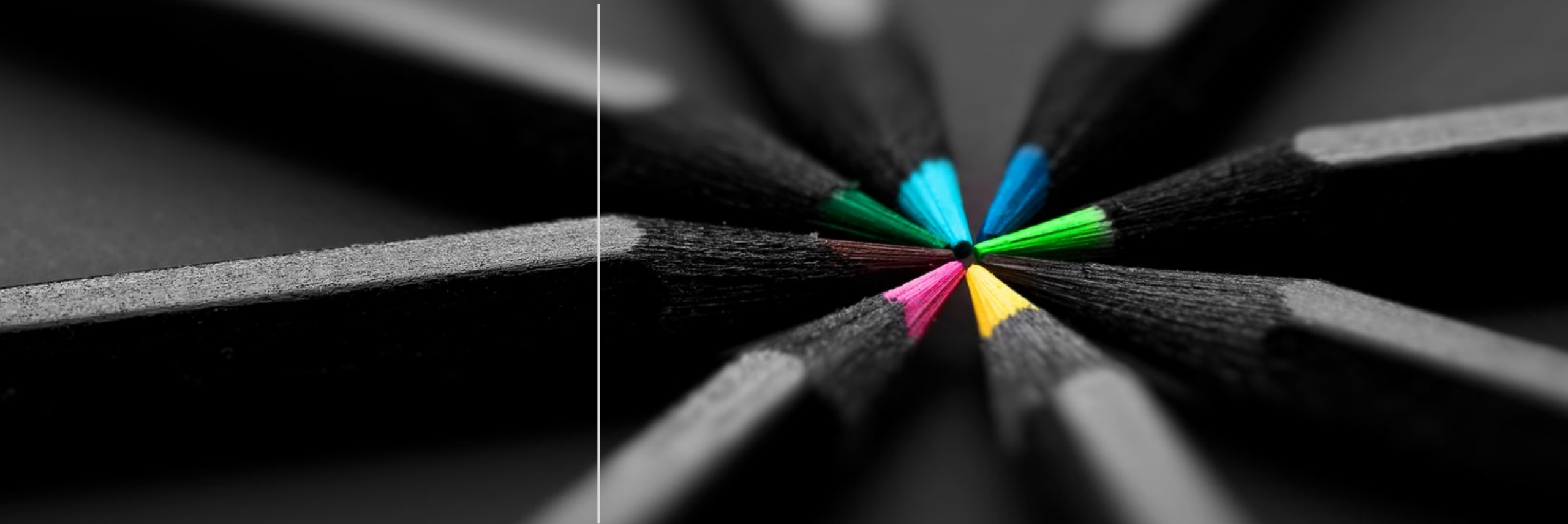
Canyon Hills Jr. High PTSA

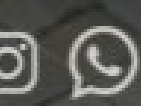
Financial Report

From February 1, 2021 to February 28, 2021

	Selected Period	Year to Date	Budget
Cash Balance Forward			
Spirit Wear	-	7,758	5,000
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Total Expenses	5,843	42,468	42,300
	<hr/>		
Net Receipts	\$ (5,802)	\$ 2,881	\$ (3,050)
Less:			
AVID Restricted			401
Unallocated Reserves			17,548
Cash Balance	\$ 23,880	\$ 23,880	
Change to AVID Restricted	-	(124)	
Change to Fund Balance	-	124	
Adjusted Cash Balance	\$ 23,880	\$ 23,880	

President's Report





8th Grade Promotion Gifts



7th & 8th GRADE
STUDENT GIFT

Item: Backpack
Item Color: Black
Imprint Color: Maroon
Imprint Area: 8" x 9"





**WORK
HARD,
PLAY
HARD**



**WORK
HARD,
PLAY
HARD**





Executive Board Report

PTSA BOARD POSTIONS

President

Rebecca Sabatino

Treasurer

OPEN

Secretary

Inez Janacek

1st VP Membership

Riza Erlandsen

2nd VP Fundraising

Lesa Iasparro

3rd VP Programs

Jennifer Delzell-Christos

Parliamentarian

OPEN

Auditor

OPEN

Historian

OPEN

Teacher Representative

OPEN

Students Representative

OPEN

Spirit Wear

Kelly Kwock & Teri Arteaga

Hospitality

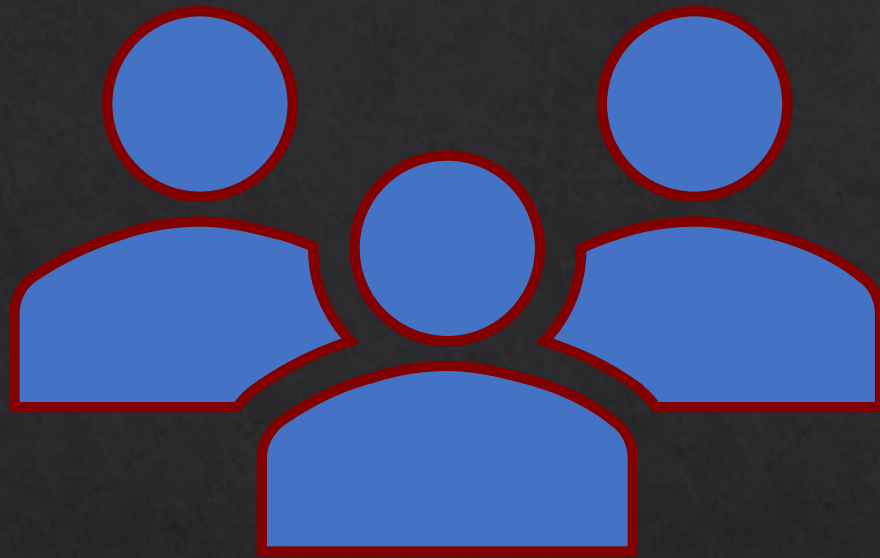
Teran Mente

Book Fair

Leslie Miller

Snacks

Margarita Faundez (open) ?



Next Board Meeting
March 3rd @ 4:00 P.M.

Adjournment